

Chairman of the London Assembly

City Hall  
The Queen's Walk  
More London  
London SE1 2AA  
Telephone: 020 7983 4000  
Web: [www.london.gov.uk](http://www.london.gov.uk)

Tony Arbour AM  
Member for London South West

Date: 31 May 2016

**Fiona Twycross AM**

City Hall  
The Queen's Walk  
More London  
London SE1 2AA

Dear Assembly Member Twycross,

**Confirmation Hearings Committee – Thursday, 9 June 2016, 2.00pm, City Hall**

Further to the Mayor's notification to the Assembly of his proposal to appoint you to the office of Chair of the London Fire and Emergency Planning Authority, I am writing to advise that, in accordance with Schedule 4A of the GLA Act 1999 (as amended), I have determined that the London Assembly will hold a Confirmation Hearing in relation to your proposed appointment.

It is requested, therefore, that you attend a meeting of the Confirmation Hearings Committee on Thursday, 9 June 2016. The meeting will take place in the Chamber at City Hall and will be held in public. A Confirmation Hearing is due to be held for two offices at the same meeting and each session is likely to be of approximately one hour in duration. The meeting will begin at 2.00pm and it is proposed that the session with you be held first and begin at approximately 2.00pm. However I would be grateful if you could hold from 2pm to 5pm in your diary until we are able to confirm this.

The Authority's Head of Paid Service has issued a statutory notice to you in relation to this meeting (please see attached). I have also enclosed, for your information, a copy of the Mayor's letter to me.

I am also writing to request that you provide to the Committee in advance of the meeting a CV with any relevant details. In advance of the meeting you may also wish to provide a supporting statement or any other details which may be of interest to the Committee in relation to your appointment to this office. Please note that information provided will be made public. (Information under Schedule 12A of the Local Government Act 1972 is only exempt from publication if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.)

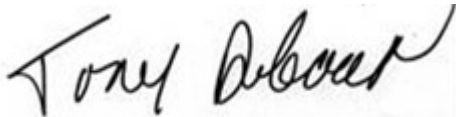
Questions and supplementary questions to you will relate to the following areas:

- whether the candidate is qualified for the position;
- whether the candidate has the time and capacity for the position;
- whether the candidate is fit (independent and impartial) for the position; and
- key responsibilities and issues for the London Fire and Emergency Planning Authority for the period 17 June 2016 to 31 March 2017.

Please note also that at the agenda's standing item *Declarations of Interests* the Chair may invite you to declare any relevant interests in terms of the business of the meeting and regarding the your proposed appointment.

If there is anything else in relation to this session that you wish to discuss, please contact Joanna Brown or Teresa Young, Senior Committee Officers, by telephone on 020 7983 6559 or by email: [joanna.brown@london.gov.uk](mailto:joanna.brown@london.gov.uk) and [teresa.young@london.gov.uk](mailto:teresa.young@london.gov.uk).

Yours sincerely

A handwritten signature in black ink that reads "Tony Arbour". The signature is written in a cursive, flowing style.

**Tony Arbour AM**  
Chairman of the London Assembly

Enc.:

Appendix 1 – Letter from the Mayor to the Chairman of the Assembly, advising the proposed appointment

Appendix 2 – Statutory Notice from the Head of Paid Service